

Some 2017 Chicago Style (17th Edition) Layout and Citations Tips

In Chicago style, margins should always be one inch on all sides of a document.

Double space the main body text of the document, and use a legible typeface in 12 pt. font.

Page numbers should be included in the header beginning on the first page of text (following a title page, if one is present).

Footnotes appear at the end of a sentence when quoting in Chicago style. An easy way to add them is by using the "Footnote" command under the "References" tab.

The first footnote for a particular source includes a full citation. Use the shortened version for subsequent instances of that source.

Isabel DeMarco
Professor Hardy
HIST 310
2 March 2019

DeMarco 1

Importance of Alexander Graham Bell's Telephone

Alexander Graham Bell's telephone, which was invented in 1876, is renowned for having an incredible impact on the United States. Often, people assume that the invention of the telephone was the first form of communication that allowed for information to be exchanged "rapidly... on national and international markets."¹ However, a system of communication, the telegraph, had previously been developed in the mid 19th century. By the time Bell's telephone was invented, the telegraph had been widely implemented in the United States for decades. Yet, while the telegraph allowed for similar forms of communication as the telephone did, it was both slow and difficult for untrained people to operate it.² The telephone revolutionized what the telegraph had attempted to achieve during the 19th century. When the telephone became publicly available, "it represented the 'ideal' means through which transactions could be made from person to person."³ Essentially, the Bell telephone changed the way Americans communicated, and became engrained in society swiftly. While the telephone reflects a substantial shift in American business practices during the late 19th century, it gained notoriety for sparking various legal cases and effectively legalizing a monopoly of the telephone industry.

¹ Michèle Martin, "Feminisation of the Labour Process in the Communication Industry: The Case of the Telephone Operators, 1876-1904." *Labour / Le Travail* 22 (1988): 146, doi:10.2307/25143030.

² Martin, "Feminisation of the Labour Process," 146.

³ Martin, "Feminisation of the Labour Process," 146.

Books

Footnote:

1. Author Name (first last), *Title of Book* (Publication City: Publisher, Year of Publication), page numbers.

1. H.W. Brands, *The Age of Gold: The California Gold Rush and the New American Dream* (New York City: Anchor Books, 2003), 207-233.

Bibliography:

Author Name (last, first). *Title of Book*. Publication City: Publisher, Year of Publication.

Brands, H.W. *The Age of Gold: The California Gold Rush and the New American Dream*. New York City: Anchor Books, 2003.

Works in an Anthology:

Footnote:

1. Author Name (first last). "Title of Work," in *Title of Anthology*, ed. Editor Name (first last). (Publication City: Publisher, Year of Publication), page range.

1. Norman Asing. "To His Excellency Governor Bigler (1852)." In *Chinese American Voices: From the Gold Rush to the Present*, ed. Judy Yung, Gordon H. Chang and H. Mark Lai (Berkeley: University of California Press, 2006.), 9-12.

(Works in an Anthology, cont'd)

Bibliography:

Author of Work. "Title of Work." In *Title of Anthology*, edited by Author/Editors' Names, page range.
Publication City: Publisher, Year of Publication.

Asing, Norman. "To His Excellency Governor Bigler (1852)." In *Chinese American Voices: From the Gold Rush to the Present*, edited by Judy Yung, Gordon H. Chang and H. Mark Lai, 9-12. Berkeley: University of California Press, 2006.

Scholarly Journal Articles

Footnote:

1. Author Name (first last), "Title of Article," *Title of Journal* Volume Number, no. Issue Number (numeral) (Month of Publication Year of Publication): Page Numbers, Access URL (if accessed via a database).

1. Giles Constable and Malcolm J. Rohrbough, "The Rothschilds and the Gold Rush: Benjamin Davidson and Heinrich Schliemann in California, 1851-52," *Transactions of the American Philosophical Society* 105, no. 4 (January 2015): 1-115, <https://www.jstor.org/stable/44650947>.

Bibliography:

Author Name (last, first). "Title of Article." *Title of Journal* Volume Number, no. Issue Number (numeral) (Year of Publication): Full Page Span of Article. Access URL.

Constable, Giles and Rohrbough, Malcolm J. "The Rothschilds and the Gold Rush: Benjamin Davidson and Heinrich Schliemann in California, 1851-52." *Transactions of the American Philosophical Society* 105, no. 4 (2015): 1-115. <https://www.jstor.org/stable/44650947>.

Newspaper Articles

Footnote:

1. Author Name (first last), "Title of Article," *Title of Newspaper*, Month of Publication Date of Publication, Year of Publication.

1. Malcolm Quidado, "Commercial and Other Matters in San Francisco—Gold Discoveries, &c," *New-York Daily Times*, August 26, 1853.

Bibliography (FYI: generally, Chicago style does not require a bibliography entry for newspaper items if they have been documented in footnotes previously):

Author Name (last, first). "Title of Article." *Title of Newspaper*, Month of Publication Date of Publication, Year of Publication.

Quidado, Malcolm. "Commercial and Other Matters in San Francisco—Gold Discoveries, &c." *New-York Daily Times*, August 26, 1853.

Websites

Footnote:

1. "Title of Specific Webpage," Title of Website as a Whole, Owner or Sponsor of Website, last modified Month of Last Modification Date of Last Modification, Year of Last Modification, Website URL.

1. "Historical Reading List: The California Gold Rush," GIA.edu, Gemological Institute of America, last modified 2019, <https://www.gia.edu/gia-news-research/historical-reading-california-gold-rush>.

Bibliography:

Owner or Sponsor of Website. "Title of Specific Webpage." Title of Website as a Whole. Last modified Month of Last Modification Date of Last Modification, Year of Last Modification. Website URL.

Gemological Institute of America. "Historical Reading List: The California Gold Rush." GIA.edu. Last modified 2019. <https://www.gia.edu/gia-news-research/historical-reading-california-gold-rush>.

For more tips and models, please check out https://www.chicagomanualofstyle.org/tools_citationguide.html